

Document Management System Consulting Services Provide Key Insight on Work Flow

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Houston, TX ([PRWeb](#)) November 3, 2008 -- Practical Programs, a company built around addressing the [document management system](#) needs of energy and industrial companies, announces a comprehensive suite of document management consulting services being provided by their Professional Services Group with the aim to facilitate their customers' document work flows. Services like business analysis, process design, and requirements development are being offered. Industry compliance, training, system configurations and implementations, identifications of business solutions, and cad document management software selection round out the list. Even help with creation of key documents like task plans and statement of work are being offered, making this a truly wide-ranging repertoire of document management consulting services.

With experience derived from being a provider of an already widely used, customizable document management system, including DvTDM, a [document management](#) solution that includes CAD applications. Practical Programs' document management consulting services are designed to root out and address weak areas in a company's document management work flow processes, most often starting with an introductory fact-finding consultation. This introductory sweep can confirm a client's already emerging document work flow concerns and detect hidden problem areas, while explaining the pros and cons of various known and less familiar solutions. Some key consultation services are the introductory consultation, requirements development, software selection, and industry compliance.

[Introductory Consultation](#) explores the different aspects of document management, guided by an experienced professional. Clients often do not know what options are available for their business model and may not even know where to start. An introductory consultation can provide clients the head start needed to raise awareness and create a reservoir of in-house knowledge on differing aspects of document management, helping to pave a sensible course of concrete action.

[Requirements Development](#) is about shaping and refining the wants and needs of users, IT departments, managers, external customers and vendors, often an exhaustive process with many unforeseeable pitfalls. One of the biggest problem areas in developing requirements internally is the unequal distribution of priority on one group of users. An outside consultant can be impartial in helping to distinguish what each group's actual needs are and making sure that the requirements are in alignment.

[Document Management Software Selection](#) is particularly a sensitive area for most companies. Of the numerous

document management systems available, normally few are right for a unique company with specific needs in a particular industry. Practical Programs' experienced professionals can reduce selection time exponentially and help the client quickly get to a short list that allows the company to focus on finding the solution that relevant management personnel is most comfortable with.

[Industry Compliance](#) is an especially bewildering situation to the average document management solution buyer. This is because, while many applications claim to be "Industry Standard Compliant", most compliance requirements are in fact not specific to many individual software applications, resulting in a slow-down in meeting compliance and all the resulting problems this can cause. Compliance documents require the company to adhere to certain practices and procedures, and some applications can help you accomplish these requirements, while others will fall short or neglect certain of these. To assure your company's total compliance, Practical Programs can assist you in researching your industry requirements and auditing your procedures within your document management process.

Whatever the exact industry of the client, Practical Programs' North American spokesman, Bret Lawson, states "We are committed to being an integral piece of the puzzle in our clients' document management needs, not just in the Houston oil, gas, energy and energy facilitation industries, but nation-wide, in all industries that have the need. We don't limit the focus to a set, pre-prepared solution. We delve into what it is that the client actually needs and try to get the best applicable working solution paired with the existing need," says Lawson, "Practical Programs' carefully customized approach results in solutions to actual needs and an improved work flow."

For information about how Practical Programs' Professional Services Group can enhance your business work flow, contact sales at 281-465-0800 in Houston or toll-free at 866-997-3100, or via email at sales @ practicalprograms.net.

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